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**Key Return and Deposit Request**

The safety and security of Oregon State University facilities is of critical importance. Keys to Oregon State University facilities are

only available to authorized persons. Any unauthorized possession of Oregon State University keys or other property is considered

theft of property. Use this form to return key(s) to the key shop.

**Person Due Deposit:** Student Employee Other / Affiliated Personnel

Name:

 (Last) (First)

Street: Apt.#

City, State, Zip:

Person submitting form:

Contact Phone (if questions):

Return this form and key(s) in person to the Key Shop, by campus mail, or by U.S. Mail to:

Key Shop

Oregon State University

560 SW 15th Street

Corvallis, OR 97331-8518

-------------------------------------------------------- Key Shop Use Only -------------------------------------------------

Refund: $ \_\_\_\_\_\_\_\_

Key number(s) :

Signature: