



Office of Human Resources

Student Employment Information Release Form

For use by undergraduate and graduate students

Print Name

OSU ID Number

Email Address

I authorize Oregon State University to release information about my employment status and employment history for the purposes of employment verification and job references. Additionally, I agree to hold Oregon State University harmless for providing employment verification/history to the State of Oregon Employment Office and responding to employment history requests from potential employers.

Student's Signature

Date

Department Instructions

Retain a copy of the signed document in the student employee's department personnel file for future reference.

Where to send completed form

Please send to the [Human Resources staff](#) in your Business Center.