



Oregon State
University

HR EXPRESS

CONTACT

PHONE:
541-737-7568

WEBSITE:
<https://hr.oregonstate.edu/>

EMAIL:
Melody.larson@oregonstate.edu

August 24, 2022

Issue #164

Recruitment Update

University Human Resources (UHR) is implementing a new process to manage the certification of veteran status during the application process so the hiring unit will no longer be responsible for collecting this information.

Effective August 16, 2022 all new competitive job postings for classified staff, temporary staff, academic and professional faculty (including academic wage) will include a Veteran Certification Document (typically a DD214) option allowing veteran applicants to include their DD214 (or other proof of veteran status) upon initial application. University Human Resources (UHR) will review their DD214 and add them to a special handling list that certifies their veteran status and then removes the DD214 from the system. The veteran applicant will be sent a system-generated email indicating their veteran status has been certified in our system and they will receive veteran preference when applying for jobs at OSU if qualified. Upon certification, a yellow check will be indicated next to the veteran's application so that UHR can easily identify who is eligible for the preference.

No action is required by the unit/department. By implementing this process, the veteran only needs to certify once with UHR. The certification is valid for any position the veteran applies for once verified.

Positions with a posting date prior to August 16th will not include the new verification option so any minimally qualified candidates who indicate they are a veteran for those positions, will have the veteran preference applied regardless of certification.

HR Job Openings

The Benefits department is hiring for a Retirement Officer!

This is a 1.0 FTE professional faculty position. The HR Officer – Retirement provides subject matter expertise in the administration, design, service & delivery related to all retirement benefits and programs available to Oregon State University faculty and staff.

They work with a wide variety of internal and external customers and clients including agency benefit administrators, PERS, the Division of Finance and Administration, benefit plan, representatives and other agencies, committee, and organizations as needed. To apply: <https://jobs.oregonstate.edu/postings/124122>

If you are an interested in this position and you do not meet the minimum qualifications there is the possibility that a developmental opportunity may be considered. If you are interested please e-mail a resume and letter of interest to bonny.ray@oregonstate.edu.

Cybersecurity Awareness Reminder

Just a brief reminder of how important our internal controls and healthy skepticism is: the city of Portland suffered a breach in security when cybercriminals transferred \$1.4 million in taxpayer money from the city's treasury. Click on the [link](#) to learn more....or should you? Just kidding, totally safe.

Virtual CUPA Workshop

College and University Professional Association for Human Resources serves higher education by providing opportunities for HR professionals to grow and connect. CUPA will be hosting a free workshop that will provide attendees with tools to manage stressful workloads. Please click on the [link](#) to register.

Employee Spotlight!



Lewis Walker

UHR Role: Classification and Compensation Consultant

How did you come to work for OSU?: My other half accepted a position with the Oregon State Foundation and we moved to Corvallis. I saw the posting for a Human Resources Consultant 1 position and went for it. Lucky for OSU I accepted the position and have been with OSU HR for 4 years as of September 1.

Little known fact about you: I was born and raised in New Mexico not Texas.

Favorite Quote: It's a marathon not a sprint.